



City of Fort Worth
Planning and Development Department
Sign Permit Application



Sign Permit Address _____ Elevation _____

Sign Erector Lic. # _____ Busn. Name _____

Master Sign Electrician # _____ Your Name _____

Type of Sign: _____ Office or Day Phone () _____ Ext. _____

Return Fax : () _____

Attached Illuminated Sign _____ Detached Illuminated Sign _____

Attached Non-Illuminated Sign _____ Detached Non-Illuminated Sign _____

Banner Sign _____ Portable Sign _____

Developer Sign _____

Sign Measurements (In Feet & Inches) _____ Double Faced (Y/N) _____

Sign Height _____ Sign Width _____

Height to Top of Grade _____ Electrical Amps. (If Illuminated) _____

(From Ground to Top of Sign) _____

Name on Sign: _____

For Faxed or Mailed In Applications (Banners & Temp Signs Only):

Credit Card #: _____ Billing Address: _____

Expires: _____ CVS Code: _____ Billing Zip Code: _____

8 1/2 X 11 site plan must be submitted with application. Signature: _____

For Temporary Portable Sign Use Only:

Portable Sign Release Consent

Tenant (Business or Organization Whose Advertisement Appears on the Sign)

Business Name _____ Business Phone _____

Manager / Operator _____

Mailing Address _____

A location for a Temporary Portable Sign is becoming available for permitting on or about: _____ Date _____

I understand that the actual authorized date is subject to the Building Official's or his authorized representative's determination.

As property owner / manager of this property, I have authorized the tenant listed above to place of have placed a temporary portable sign in the location indicated on the attached site plan and in accordance with the applicable city codes.

This authorization will become null and void when the sign is removed. A new letter will be required when the space becomes available again in accordance with the city codes.

*Property Owner-Manager-Representative (Person responsible for this property may be a designated representative only if a letter so stating this, signed by the owner / manager, is presented with this form. Designated representatives can not be a temporary portable sign installer.

*Signature _____ Date _____